

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st October 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Oct 2022 Forecasted Variance for Year £'000	Notes	Aug 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	240	0	-260	-20	215	0	-260	-45	-25	Savings on supplies & services	-26
Chief Executive Business Support Unit	618	0	-585	34	512	-4	-585	-77	-111	3 staff on secondment, no commitment to year end.	-119
Chief Executive Total	859	0	-845	14	727	-4	-845	-122	-136		-144
People Management											
TIC Team	242	-61	-221	-40	235	-61	-221	-47	-7		-6
Agile Working Project	0	0	0	0	66	0	0	66	66	Unfunded post	66
Social Care Workforce Development Programme	724	-417	1	308	730	-417	1	314	6		-0
Practice Placements	68	-67	0	1	79	-78	0	1	0		0
Health & Social Care Induction Training Pilot	0	0	0	0	8	-8	0	0	0		0
Business & Projects Support	255	0	-275	-21	261	0	-275	-14	6		5
Payroll	872	-365	-285	221	921	-356	-285	279	58	Past year staffing efficiencies of £79k not being met. Partially offset by vacancies during the year.	80
People Services – HR	964	-275	-786	-97	1,030	-258	-786	-13	84	Temporary additional resource to deal with increased recruitment along with past year efficiencies of £48k not being met.	83
Employee Well-being	815	-359	-423	33	807	-330	-423	54	21	Shortfall on past year income target efficiency of £40k, partially offset by in year vacancies.	11
Organisational Development	468	-40	-498	-69	517	-7	-498	12	81	Training efficiency target not currently being met (£33k). Investors in People assessment one off costs of £26k, Unfunded Welsh Language post previously funded from Risk Management fund.	106
Employee Services – HR/Payroll Support	142	0	-132	11	150	0	-132	18	7		7
School Staff Absence Scheme	0	0	0	0	1,124	-1,124	0	0	0		0
DBS Checks	137	0	0	137	112	-2	0	110	-27	Review of DBS checks process & budget to be undertaken	-26
People Management Total	4,687	-1,585	-2,619	484	6,040	-2,641	-2,619	780	297		326
ICT & Corporate Policy											
Information Technology	5,643	-921	-3,846	876	5,608	-886	-3,846	876	-0		-68
Welsh Language	125	-11	-153	-39	125	-11	-153	-39	-0		1
Chief Executive-Policy	722	-32	-786	-96	721	-63	-786	-128	-33	Vacant posts in early part of year now filled with the exception of one, estimated to be filled from January.	-23
Public Services Board	6	0	0	6	6	0	0	6	0		0
Armed Forces Covenant Scheme	0	0	0	0	50	-50	0	-0	-0		0
Armed Forces Veterans Hub	0	0	0	0	5	-5	0	-0	-0		-0
Armed Forces and Remembrance	5	0	0	5	4	0	0	4	-2		0
Total ICT & Corporate Policy	6,500	-964	-4,785	752	6,518	-1,016	-4,785	718	-34		-90

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Admin and Law											
Democratic Services	2,133	-290	2,372	4,216	1,972	-315	2,372	4,029	-187	Underspend on members pay and allowances £143k, travelling costs £18k, along with an additional £26k of income for work undertaken for the HRA.	-168
Democratic Services - Support	526	0	-494	32	508	-30	-494	-16	-48	Additional income for work undertaken for the Wales pension partnership £22k & PCC £8k, savings on supplies & services £18k.	-49
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	25	0	21	45	21	0	21	42	-4		-4
Land Charges	103	-275	20	-152	131	-267	20	-116	36	Shortfall in income due to low demand for searches	35
Police and Crime Commissioner	0	0	0	0	72	-72	0	0	0		0
Legal Services	2,092	-273	-1,511	307	2,046	-263	-1,511	271	-36	Vacancies in early part of the year now filled. 3 current vacancies estimated to be filled from January.	-35
Central Mailing	46	0	1	47	31	-8	1	24	-23	Saving on franking machine leasing costs	-23
Admin and Law Total	4,926	-838	703	4,791	4,782	-955	703	4,530	-261		-244
Marketing & Media											
Marketing and Media	409	-171	-213	25	430	-32	-213	185	160	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.	161
Translation	595	-53	-502	40	457	-53	-502	-98	-138	2 vacant posts pending divisional realignment & number of staff working reduced hours, savings on supplies & services.	-122
Customer Services Centres	1,203	-362	-762	79	939	-358	-762	-181	-260	Part year vacancies in Contact Centre and Hwbs. Constantly out to advert due to difficulty in filling posts.	-240
Yr Hwb, Rhydaman a Llanelli	174	-96	8	87	74	-53	8	29	-57	2 vacant posts pending divisional realignment, offset partly by less income from decreased demand for desk rent space.	-58
Marketing Tourism Development	405	-5	37	436	355	-5	37	386	-50	Underspend on salaries pending divisional realignment	0
Events	40	-26	2	16	40	-26	2	16	0		0
Total Marketing & Media	2,826	-713	-1,430	683	2,295	-526	-1,430	338	-345		-259
Statutory Services											
Elections-County Council	110	0	129	238	110	0	129	238	-0		-0
Elections-Community Council	0	0	0	0	26	-26	0	-0	-0		-0
Registration Of Electors	176	-3	243	416	224	-51	243	416	-0		0
Registrars	525	-343	192	374	611	-493	192	310	-64	Increase in anticipated income due to large number of ceremonies taking place.	-104
Coroners	369	0	8	377	405	0	8	413	37	£20k one off costs in relation to one particular case, large increase in undertakers fees, mortuary fees and post mortem fees in line with other local authorities.	-3
Electoral Services - Staff	265	0	-291	-26	223	0	-291	-68	-42	1 post currently vacant, unlikely to be filled until January.	-45
Statutory Services Total	1,444	-346	281	1,380	1,599	-570	281	1,310	-70		-151

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Regeneration & Property											
Regeneration Management	308	0	38	346	349	0	38	387	41	Overspend due to cessation in staff time recharged to projects	1
Parry Thomas Centre	37	-37	11	11	37	-37	11	11	-0		0
Betws wind farm community fund	87	-87	1	1	87	-86	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	150	-150	5	5	157	-157	5	5	-0		-0
Business Grants	0	0	0	0	359	-359	0	-0	-0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	405	0	6,307	6,712	405	0	6,307	6,712	0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	470	0	89	558	470	0	89	558	0		0
Community Development and External Funding	545	0	89	635	543	-1	89	632	-3		-16
Food Banks	0	0	0	0	3	0	0	3	3		-0
Kickstart	0	0	0	0	131	-131	0	0	0		0
Transforming Towns Business Fund	0	0	0	0	23	-23	0	-0	-0		0
Wellness	275	0	19	294	275	0	19	294	0		-0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		-0
Property	1,195	-91	-1,251	-146	1,063	-16	-1,251	-204	-57	4 posts currently vacant estimated to be filled from January. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	-37
Commercial Properties	34	-463	537	108	101	-539	537	99	-9		-26
Provision Markets	623	-556	376	443	601	-531	376	446	3		-9
Asset Transfers	0	0	0	0	12	-12	0	-0	-0		-0
Asset Sales	20	0	0	20	20	0	0	20	-0		0
Operational Depots	356	0	-326	30	350	0	-326	25	-5		1
Administrative Buildings	3,399	-796	-3,111	-508	3,396	-802	-3,111	-516	-8		-8
Industrial Premises	494	-1,519	940	-85	512	-1,545	940	-93	-8		-21
The Beacon	164	-144	50	70	163	-142	50	71	0		-0
County Farms	79	-351	428	156	93	-308	428	212	57	Income target not met due to current economic climate, as no scope to increase tenancy agreements at the moment.	46
Livestock Markets	62	-114	3	-48	22	-68	3	-42	6		-5
Externally Funded Schemes	9,226	-9,222	323	327	9,012	-9,009	323	327	-0		-0
Regeneration & Property Total	18,088	-13,529	4,555	9,114	18,344	-13,767	4,555	9,133	19		-74

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Financial Services											
Corporate Services Management Team	510	-142	-422	-54	547	-179	-422	-54	-0		0
Accountancy	1,877	-478	-1,253	146	1,853	-454	-1,253	146	0		9
Treasury and Pension Investment Section	277	-200	-70	7	271	-217	-70	-16	-24	Additional income for work undertaken for Wales Pension Partnership	-25
Grants and Technical	357	-114	-218	25	292	-53	-218	21	-4	Vacant post estimated to be filled (est December)	-14
Payroll Control	97	0	-88	9	98	0	-88	10	1		0
Systems and Accounts Payable	581	-79	-457	44	545	-81	-457	7	-37	5 Vacant posts during the year. All 5 filled from November	-68
Pensions	1,555	-1,469	-58	28	1,338	-1,252	-58	28	-0		0
Audit Fees	325	-96	4	234	300	-96	4	209	-25	A proportion of audit fees are chargeable directly to grants	-25
Bank Charges	66	0	1	67	52	0	1	53	-14	Reduced costs following new bank contract	-9
Wales Pension Partnership	88	-86	0	3	76	-73	0	3	0		0
Miscellaneous Services	7,016	-125	1,698	8,589	6,588	-39	1,698	8,247	-342	£329k underspend on pre LGR pension costs along with a £13k underspend on Treasury Management expenses.	-329
Financial Services Total	12,750	-2,788	-863	9,098	11,959	-2,443	-863	8,653	-445		-460
Revenues & Financial Compliance											
Procurement	638	-36	-551	51	580	-36	-551	-7	-58	Savings from staff member working reduced hours, maternity leave and a number of posts currently at lowest point on the salary scale	-38
Audit	511	-20	-463	27	492	-39	-463	-11	-38	1 vacant post estimated to be filled in November, 1 recently filled post and one post working at reduced hours	-40
Risk Management	158	-1	-149	9	140	-1	-149	-9	-18	Staff member working reduced hours	1
Business Support Unit	149	0	-81	68	135	0	-81	54	-13	2 staff members on lowest points of the scale	-3
Corporate Services Training	62	0	-59	3	36	0	-59	-23	-26	Less planned training during the year	-11
Cost of Living Discretionary Grant	0	0	0	0	576	-576	0	0	0		0
Local Taxation	986	-763	528	750	972	-802	528	697	-53	Savings on 4 vacant posts to date. Two have been filled, and two remain vacant and are being covered by agency following failure to recruit.	-50
Council Tax Reduction Scheme	17,249	0	78	17,327	17,008	0	78	17,086	-241	Underspend based on latest demand figures.	-241
Rent Allowances	41,323	-41,540	1,495	1,278	37,206	-37,311	1,495	1,390	112	Projections on expenditure based on 2021/22 claims	112
Rates Relief	289	0	5	294	184	0	5	190	-105	Low take-up anticipated in 2022/23. Based on current demand.	-105
Housing Benefits Admin	1,702	-753	-877	72	1,455	-632	-877	-54	-125	DWP Housing Benefit Admin grant received is £212k less than budget. There is a net £217k underspend on pay costs, due to 11 current vacant posts, estimated to be filled from January, which is offset by the cost of agency staff who have been covering some of these posts due to difficulties in recruiting replacements. We have also received £120k of one-off grants from DWP during the year to complete specific projects.	-74

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Revenues	1,033	-139	-755	138	1,158	-136	-755	268	129	£100k increase in bank charges over budget due to increased number of card payments. £82k one-off essential software upgrade. Offset by short term vacant posts that are being covered by agency following failure to recruit, along with 3 recent vacant posts that are estimated to be filled from January.	168
Revenues & Financial Compliance Total	64,099	-43,252	-830	20,018	59,944	-39,532	-830	19,582	-436		-279
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	116,179	-64,013	-5,832	46,334	112,209	-61,454	-5,832	44,923	-1,411		-1,376